

GRACE EPISCOPAL CHURCH

Windsor, Connecticut

March 12, 2024

Call to Order

This meeting was held via Zoom.

Attendance

Present: Larry Young, Ken Roach, Katrina Woodhouse, Margaret Shields, Debbie Hutchinson, Linda Rickard, JoAnne McLeod, Susan Burgdorf, Andrea Anderson, Chuck Drake, Father Don Hamer, and David Stender.

Absent: John Carpenter.

Guests: Canon Tim Hodapp, Canon Gigi Leackfeldt, Canon Rosanna Rosado, and Marcia Hinckley.

1. **Opening Prayers**

The March 12, 2024, Vestry Meeting was called to order at 6:30 p.m. with an Opening Prayer led by Canon Tim Hodapp.

2. **Presentation by Canons Tim Hodapp, Gigi Leackfeldt, and Rosanna Rosado**

Canon Tim Hodapp began his presentation by introducing himself and Canons Leackfeldt and Rosado. He then asked vestry members to introduce themselves and state their hopes for the outcome of the meeting. Canons Leackfeldt and Rosado then gave a slide presentation regarding a financial analysis from the paperwork we had submitted to the Diocese. The purpose of the analysis was to give the vestry an idea of the amount of money we would be able to pay a new priest and, as a result, how much time we could expect our new priest to spend with us weekly. It was pointed out that the numbers were fluid because our 2023 financial picture had not been figured into the analysis.

Canon Hodapp will be conducting the Eucharist service on Sunday, March 17th. Prior to that time, he would like the vestry to make a decision regarding how much we are able to pay a new priest. Following the service, Canon Hodapp will speak with the congregation and then meet with the vestry regarding the next steps in calling a new priest.

The meeting with the canons ended at 8:05 p.m.

3. **Regular Vestry Meeting**

The March 12, 2024 vestry meeting convened with an opening prayer led by Senior Warden Debbie Hutchinson.

4. **Reactions to Canon Hodapp's Presentation**

A discussion took place regarding the financial analysis presented by the Canons and the amount of money available to pay a new priest. The discussion was wide ranging and also included thoughts about the anticipated expenses for Church repairs and maintenance. A consensus was reached that calling for a priest for less than half time with the financial goal of achieving full half time in three years would be a good

choice for Grace. A motion was made and seconded to present to Canon Tim Hodapp the decision of the vestry to call a priest for less than half time with the goal of achieving full half time in a three-year period. A discussion took place regarding the number of Eucharist services per month and the amount of office time that would mean for a new priest. A suggestion was made to have a supply priest fill in the remaining Sundays. A vote was taken, and the motion passed unanimously.

5. Additions and/or Deletions to the Agenda

8. Old Business

- a. Stewardship Realty – to be handled via email.

9. New Business

- a. Job Description for the Priest in Charge – to be handled via email.
- b. Planning Committee for Farewell to Lynn Rhodes and Mark Childs – to be handled via email.
- c. Ash Wednesday Report – to be handled via email.
- e. Discussion on Preparations for St. John’s Visit – to be handled via email.

6. Approval of Minutes

A motion was made, seconded, and carried to accept the minutes as written from the February 13, 2024, Vestry meeting.

7. Brief Financial Report

Treasurer Larry Young explained the correction he had made to last month’s financial report regarding a deposit that was entered incorrectly. He stated that the Church’s financial picture so far this year is trending better than anticipated.

8. Old Business

b. Fill Unexpired Term

Debbie stated that Joanne Harrison-Becker has agreed to fill the one-year vacancy on the vestry. A motion was made and seconded to have Joanne Harrison-Becker fill the vestry vacancy and it passed unanimously with no further discussion.

9. New Business

e. SHPO Grant

Marcia Hinckley stated that a small group from the Building Committee and the Vestry met to discuss the SHPO Historic Restoration Grant and the repair work that we would target when applying for a grant. The procedural dates for applying for a grant have finally been published by SHPO. The group agreed to target the re-roofing of the remainder of the Tuttle House. The first step is to submit a letter of intent that indicates we would like to apply. If we are given permission to apply, the process is long and complicated. A workshop scheduled in June is mandatory for all those given permission to apply. If we are presented with the matching grant, the funds will be released for 2025 when the work has been completed. The letter of intent to apply for the grant is due by March 29th. Marcia stated that the invitation to apply for the grant is limited to about twenty organizations and it is extremely competitive. A motion was made and seconded to have Marcia submit a letter of intent for Grace Church to apply for a SHPO Historic Preservation Grant. The motion was voted on and it passed unanimously. The vestry thanks Marcia for her dedicated hard work for the preservation of Grace Church.

Marcia also stated that Windsor Historical Society will be having its bi-annual Historic House Tour on Saturday, June 8th. Grace Church and the Tuttle House will be a part of the tour. A brief discussion took place regarding getting ready for the tour.

7. Closing Thoughts, Questions, Concerns and/or Comments

Due to the length of the meeting, there were no further comments.

8. Adjournment

With no further business before the vestry, a motion was made to adjourn the meeting at 8:45 p.m. The motion was seconded and carried. Debbie Hutchinson led the vestry in saying a closing prayer.

JoAnne McLeod, Clerk